



# MEMORANDUM

City of Eugene  
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**Date:** October 31, 2005

**To:** Members & Interested Persons, Green Building Advisory Group

**From:** Steve McGuire, City staff

**Subject:** November 14, Green Building Advisory Group Meeting

Meeting time: Monday, November 14th, 4:30-6 p.m.

Location: Sloat Room, 1<sup>st</sup> floor of the Atrium Building at 10<sup>th</sup> & Olive

## Recommended Agenda

1. 5 minutes. Introductions; review & approve minutes -- All
2. Report from sub-committees
3. Group discussion- next steps – All
4. 15 minutes. Good of the Order, general announcements, next meeting – All

Minutes from the October 10 meeting are attached. Watch for potential mail-out from subgroup.

*GBAG is a department advisory committee convened to advise and support the City of Eugene in promoting green building in the community. FMI: Keli Osborn, 682-5288, [keli.m.osborn@ci.eugene.or.us](mailto:keli.m.osborn@ci.eugene.or.us) or Steve McGuire, 682-6800, [steve.w.mcguire@ci.eugene.or.us](mailto:steve.w.mcguire@ci.eugene.or.us)*

*The meeting location is wheelchair accessible. For the hearing impaired, accommodations can be made with 48 hours notice prior to the meeting. We also will attempt to make Spanish-language interpretation available with 48 hours notice. Meetings are open to the public and background materials are available on the City of Eugene website at: <http://www.ci.eugene.or.us/PDD/BPS/ecobuild/index.htm>*